From:	Cody, Emily
To:	Jones, Tia
Cc:	Romero, Eugenia; Vankeerbergen, Bernadette; Steele, Rachel; Hilty, Michael; Cody, Emily
Subject:	ASL 1101.02, 1102.02, & 1103.02
Date:	Tuesday, September 13, 2022 8:16:00 PM
Attachments:	image001.png

Good evening,

On Wednesday, August 31, the Arts and Humanities Panel 2 of the ASC Curriculum Committee reviewed the course proposals for ASL 1101.02, 1102.02, & 1103.02. Please find below the Panel's feedback for these courses.

The Panel did not vote on the proposals as they would like the following points addressed:

ASL 1101.02

- The Panel kindly requests clarification in the proposal materials regarding whether or not the course will be synchronous or asynchronous; while the syllabus designates the course as asynchronous, there are a number of other elements in the document that would suggest the class is, in fact, going to operate in a synchronous format. The committee members appreciate the preparation and effort that went into conceiving of a distance-learning version of this existing course, but they require further explanation and detail on this point before they can fully assess and vote on the class.
    - For example, the assignments described on the syllabus seem like the sort that might typically take place in a live, synchronous Zoom space, but then the submission instructions indicate students should record their responses and then upload for instructor assessment, which would align with an asynchronous course format.

    - Also, in the event that the course will be taught asynchronously, the Panel kindly requests that the particular procedure for completing online quizzes appear on the syllabus — whether or not a proctoring software will be used, if the quiz is open- or closed-note, etc.

- The Panel asks that the outdated information pertaining to quarters that appears in the "Prerequisites" section on the first page of the syllabus be removed.

- The Panel requests that the specific due dates for important assignments and other significant deadlines appear on the course calendar.

- The curriculum.osu.edu form indicates that the class will "always" be taught off campus; since DL courses are technically considered "on campus," the Panel asks that the form be amended so the response to whether or not the class will ever take place off-campus is "never."

ASL 1102.02

- The Panel kindly requests clarification in the proposal materials regarding whether or not the course will be synchronous or asynchronous; while the syllabus designates the course as asynchronous, there are a number of other elements in the document that would suggest the class is, in fact, going to operate in a synchronous format. The

committee members appreciate the preparation and effort that went into conceiving of a distance-learning version of this existing course, but they require further explanation and detail on this point before they can fully assess and vote on the class.

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ASL 1103.02

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  - For example, the assignments described on the syllabus seem like the sort that might typically take place in a live, synchronous Zoom space, but then the submission instructions indicate students should record their responses and then upload for instructor assessment, which would align with an asynchronous course format.

  - Also, in the event that the course will be taught asynchronously, the Panel kindly requests that the particular procedure for completing online quizzes appear on the syllabus — whether or not a proctoring software will be used, if the quiz is open- or closed-note, etc.

- The Panel asks that the outdated information pertaining to quarters that appears in the "Prerequisites" section on the first page of the syllabus be removed.

- Is the course assessment assignment part of the graded work students will complete in the course? The Panel asks that the syllabus provide clarification on this point for students.

- The Panel requests that the specific due dates for important assignments and other significant deadlines appear on the course calendar.

- The curriculum.osu.edu form indicates that the class will "always" be taught off campus; since DL courses are technically considered "on campus," the Panel asks that the form be amended so the response to whether or not the class will ever take place off-campus

is "never."

I will return ASL 1101.02, 1102.02, & 1103.02 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Eugenia Romero (faculty Chair of the A&H2 Panel; cc'd on this e-mail) or me.

Best,
Emily

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